



Based on Basic English 850-word list,  
with additional derivatives  
SF = Short Form Con = Contraction

a an (SF)	.
able	∩
about	∩
account	∩
acid	∩
across	∩
act	∩
addition, -al	∩
adjustment	∩
advertise -d -ment (Con)	∩
after	∩
again	∩
against	∩
agreement	∩
air	∩
all (SF)	∩
altogether, although (Con)	∩
almost (SF)	∩
among, -st	∩

amount	∩
amusement amazement	∩
and (SF)	∩
angle, angular	∩
angry	∩
animal	∩
answer	∩
ant	∩
any, -thing (SF)	∩
apparatus	∩
apple	∩
approval	∩
arch	∩
argument	∩
arm	∩
army	∩
art	∩
as (SF)	∩
at	∩
attack	∩

attempt	∩
attention	∩
PHRASE: your attention	∩
attraction	∩
authority	∩
PHRASE: local authority	∩
automatic, -ally	∩
awake	∩
baby	∩
back	∩
bad	∩
bag	∩
balance, -d (SF)	∩
ball	∩
band	∩
base	∩
basin	∩
basket	∩
bath	∩
be, to be (SF)	∩
beautiful	∩

because (SF)	∩
bed	∩
bee	∩
before	∩
behaviour	∩
belief -ve -ved (SF)	∩
bell	∩
bent	∩
berry	∩
between	∩
bird	∩
birth	∩
bit	∩
bite	∩
bitter	∩
black	∩
blade	∩
blood	∩
blow	∩
blue	∩

board	
boat	
body	
boiling	
bone	
book	
boot	
bottle	
box	
boy	
brain	
brake	
branch	
brass	
bread	
breath	
brick	
bridge	
bright	
broken	

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brother	
brown	
brush	
bucket	
build building (SF)	
bulb	
burn	
burst	
business	
PHRASE: local business	
but, but the (SF)	
butter	
button	
by	
cake	
camera	
canvas	
card	
care, -d (SF)	
carriage	

cart	
cat	
cause	
certain	
chain	
chalk	
chance	
change	
cheap	
cheese	
chemical	
chest	
chief, -ly	
chin	
church	
circle, circular	
clean	
clear	
clock	
cloth	

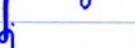
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cloud	
coal	
coat	
cold (SF)	
collar	
colour/color	
comb	
come, coming (SF)	
comfort, -able	
committee	
common	
company	
PHRASE: at the company	
comparison	
competition	
complete	
complex	
condition, -al	
connection	
conscious	

control	
cook	
copper	
copy	
cord	
cork	
cotton	
cough	
country	
cover	
cow	
crack	
credit	
crime, -inal	
cruel	
crush	
cry	
cup	
current	
curtain	

curve, -d	
cushion	
cut	
damage	
danger, -ous (Con)	
dark	
daughter	
day	
dead	
dear, -est (SF)	
death	
debt	
decision	
deep	
degree	
delicate	
dependent	
design	
desire	
destruction (Con)	



detail	
development (Con)	
different -ce, differently (SF)	
digestion	
direction	
dirty	
discover, -y	
discussion	
disease	
disgust	
distance	
distribution	
division	
do, doing (SF)	
dog	
door	
doubt, -s	
down	
drain	
drawer	

dress	
drink	
driving	
drop	
dry	
dust	
ear	
early	
earth	
east	
edge	
education	
effect	
egg	
elastic	
electric (Con)	
electrical, electricity (Con)	
end, -less	
engine	
enough	



equal -ly, -ed (SF)	
error	
even	
event	
ever	
every, -thing (Con)	
example	
exchange -d (Con)	
existence	
expansion	
experience	
expert	
eye, eyes, eyeing	
face	
fact	
fall	
false	
family	
far PHRASE: so far	

farm	
fat	
father	
fear	
feather	
feeble	
feeling	
female	
fertile, fertility	
fiction	
field	
fight	
finger	
fire	
first (SF), firsthand, firstly	
fish	
fixed	
flag	
flame	
flat	

flight	
floor	
flower	
fly	
fold	
food	
foolish	
foot	
for (SF)	
force	
fork	
form PHRASE: application form	
forward	
fowl	
frame	
free	
frequent	
friend	
from (SF)	

front	
fruit	
full	
future	
garden	
general -ly, generalisation (SF)	
get	
girl	
give -n, giving (SF)	
glass	
glove	
go, going (SF)	
goat	
gold, golden (SF)	
good	
govern, -ment (Con) PHRASE: government official	
grain	
grass	
great, -er, greatest (SF)	
green	

grey/gray	
grip	
group	
growth	
guide	
gun	
hair	
hammer	
hand (SF)	
hanging	
happy	
harbour/harbor	
hard	
harmony	
hat	
hate	
have, having (SF)	
he PHRASE: for he can	
head	

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healthy	
hearing	
heart	
heat	
help	
here	
high	
history	
hole	
hollow	
hook	
hope	
horn	
horse	
hospital	
hour, hourly (SF)	
house	
how, however (SF)	
humour/humor	
I, I am	

ice, iced	
idea	
if	
ill	
important -ce (SF)	
impulse	
in (SF)	
increase	
industry	
ink	
insect	
instrument	
insurance (Con) PHRASE: life insurance	
interest (Con)	
invention	
iron	
island	
jelly	
jewel	

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join	
journey	
judge	
jump	
keep	
kettle	
key	
kick	
kind	
kiss	
knee	
knife	
knot	
knowledge, knowledgeable (Con)	
land	
language (SF)	
last	
late	
laugh	
law	

lead led	
leaf	
learning	
leather	
left	
leg	
let	
letter	
level	
library	
lift	
light	
like	
limit	
line	
linen	
lip	
liquid	
list	
little	

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living	
lock	
long	
look	
loose	
loss	
loud	
love	
low	
machine	
make	
male	
man	
manager	
map	
mark	
<i>PHRASE:</i> <i>trade mark</i>	
market	
married	
mass	

match	
material	
may	
meal	
measure	
meat	
medical, medicine	
meeting	
memory	
metal	
middle	
military	
milk	
mind	
mine	
minute	
mist	
mixed	
money	
monkey	

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month	
<i>PHRASE:</i> <i>in the month</i>	
moon	
morning	
<i>PHRASE:</i> <i>this morning</i>	
mother	
motion	
mountain	
mouth	
move	
much (SF)	
<i>PHRASE:</i> <i>so much</i>	
muscle	
music	
nail	
name	
narrow	
nation, -al	
<i>PHRASE:</i> <i>national affairs</i>	
natural	
near, -ly (SF)	

necessary, un-	
neck	
need, -less	
needle	
nerve	
net	
new	
news	
night, -s	
no	
noise	
normal	
north	
nose	
not	
note	
now	
number -ed, numbering (SF)	
nut	
observe, observation	

of (SF)	
off	
offer	
office	
oil	
old	
on, on the (SF)	
only	
open	
operation	
opinion (SF)	
opposite	
or	
orange	
order PHRASE: in order to, in order that	
organise, organisation (Con)	
ornament	
other	
out	

oven	
over (SF) own, -er, -ership (SF)	
page	
pain	
paint	
paper	
parallel	
parcel	
part PHRASE: in all parts	
past	
paste	
payment	
peace	
pen	
pencil	
person	
personal, personnel	
physical	

picture	
pig	
pin	
pipe	
place	
plane	
plant	
plate	
play	
please	
pleasure, -able (SF)	
plough/plow, -ed	
pocket	
point	
poison	
polish	
political	
poor	
porter	
position	

possible	
<i>PHRASE:</i> it is possible	
pot	
potato	
powder, -s	
power	
present	
price	
print	
prison	
private	
probable -ly -ility (Con)	
process	
produce, -tion, -tive (Con)	
profit	
property	
prose	
protest	
public -sh -shed (Con)	
publication, publisher (Con)	

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pull	
pump	
punishment	
purpose	
<i>PHRASE:</i> for this purpose	
push	
put (SF)	
quality	
question	
quick	
quiet	
quite (SF)	
rail	
rain	
range	
rat	
rate	
ray	
reaction	
reading	

ready	
reason	
receipt	
record	
red	
regret	
regular, -ly (Con)	
relation	
religion	
represent -ed (Con)	
representative, representation (Con)	
request	
respect, -ive (Con)	
responsible, -bility	
responsibilities	
rest	
reward, -ed	
rhythm	
rice	
right	

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ring	
river	
road	
rod	
roll	
roof	
room	
root	
rough	
round	
rub	
rule	
run	
sad	
safe	
sail	
salt	
same	
sand	
say, said	

scale	
school, -ed (SF)	
science	
scissors	
screw	
sea	
seat	
second	
secret	
secretary	
see, -n	
seed	
seem	
selection	
self self-respect, self-confidence	
send, sent (SF)	
sense	
separate (verb, adj)	
serious	

servant	
sex	
shade	
shake	
shame	
sharp	
sheep	
shelf	
ship	
shirt	
shock	
shoe	
short	
shut	
side	
sign	
silk	
silver	
simple	
sister	

size	
skin	
skirt	
sky	
sleep	
slip	
slope	
slow	
small	
smash	
smell	
smile	
smoke	
smooth	
snake	
sneeze	
snow	
so	
soap	
society	

sock	
soft	
solid	
some	
son	
song	
sort	
sound	
soup	
south	
space	
spade	
special -ly (SF)	
sponge	
spoon	
spring	
square	
stage	
stamp	
star	

start	
statement	
station	
stationery, -ary	
steam	
steel	
stem	
step	
stick	
sticky	
stiff	
still	
stitch	
stocking	
stomach	
stone	
stop	
store	
story	
straight	

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strange, -r (Con)	
street	
stretch	
strong	
structure	
substance	
such	
sudden, -ly	
sugar	
suggestion, -ted	
summer	
sun	
support	
surprise, -d (SF)	
sweet	
swim	
system, -atic	
table	
tail	
take	

talk	
tall	
taste	
tax, -ation	
teaching	
tendency	
test	
than	
that (SF)	
the (SF)	
PHRASE: in the, at the time	
then	
theory	
there (SF)	
thick	
thin	
thing, nothing (SF)	
this (SF)	
though (SF)	
thought	

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thread	
throat	
through	
thumb	
thunder	
ticket	
tight	
till (adverb=until) (SF)	
till (noun & verb)	
time	
PHRASE: for some time	
tin	
tired	
to, two too (SF)	
toe	
together (Con)	
tomorrow	
tongue	
tooth	
top	

touch	
town	
trade (SF)	
train	
transport	
tray	
tree	
trick	
trouble	
trousers	
true, truth (SF)	
turn	
twist	
umbrella	
under (SF)	
unit	
up	
use	
value	
verse	

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very (SF)	
vessel	
view	
violent	
voice	
waiting	
walk	
wall	
war	
warm	
wash	
waste	
watch	
water	
wave	
wax	
way	
weather	
week	
weight	

well	
west	
wet	
wheel	
when, -ever (SF)	
where, -ver	
while, whilst	
whip	
whistle	
white	
who, -ever (SF)	
why (SF)	
wide	
will	
PHRASE: you will, you will not	
wind (noun & verb)	
window	
wine	
wing	
winter	

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wire	
wise	
with (SF)	
woman, women	
wood	
wool	
word (SF)	
work	
worm	
wound (injury)	
wound (from wind)	
writing	
wrong	
year, -ly (SF)	
yellow	
yes	
yesterday (Con)	
you (SF)	
young, younger, youngster (SF)	
youngest	OR

**Pitman's New Era Shorthand**

a  
 an  
 able  
 about  
 account  
 acid  
 across  
 act  
 addition  
 additional  
 adjustment  
 advertise  
 advertise  
 advertisement  
 after  
 again  
 against  
 agreement  
 air  
 all  
 altogether  
 although  
 almost  
 among  
 amongst  
 amount  
 amusement  
 amazement  
 and  
 angle  
 angular  
 angry  
 animal  
 answer  
 ant  
 any  
 anything  
 apparatus  
 apple  
 approval  
 arch  
 argument  
 arm  
 army  
 art  
 as  
 at  
 attack  
 attempt

attention  
 your attention  
 attraction  
 authority  
 local authority  
 automatic  
 automatically  
 awake  
 baby  
 back  
 bad  
 bag  
 balance  
 balanced  
 ball  
 band  
 base  
 basin  
 basket  
 bath  
 be  
 to be  
 beautiful  
 because  
 bed  
 bee  
 before  
 behaviour  
 belief  
 believe  
 believed  
 bell  
 bent  
 berry  
 between  
 bird  
 birth  
 bit  
 bite  
 bitter  
 black  
 blade  
 blood  
 blow  
 blue  
 board  
 boat  
 body  
 boiling

bone  
 book  
 boot  
 bottle  
 box  
 boy  
 brain  
 brake  
 branch  
 brass  
 bread  
 breath  
 brick  
 bridge  
 bright  
 broken  
 brother  
 brown  
 brush  
 bucket  
 build  
 building  
 bulb  
 burn  
 burst  
 business  
 local business  
 but  
 but the  
 butter  
 button  
 by  
 cake  
 camera  
 canvas  
 card  
 care  
 cared  
 carriage  
 cart  
 cat  
 cause  
 certain  
 chain  
 chalk  
 chance  
 change  
 cheap  
 cheese

**850+ Basic English**

chemical  
 chest  
 chief  
 chiefly  
 chin  
 church  
 circle  
 circular  
 clean  
 clear  
 clock  
 cloth  
 cloud  
 coal  
 coat  
 cold  
 collar  
 colour  
 color  
 comb  
 come  
 coming  
 comfort  
 comfortable  
 committee  
 common  
 company  
 at the company  
 comparison  
 competition  
 complete  
 complex  
 condition  
 conditional  
 connection  
 conscious  
 control  
 cook  
 copper  
 copy  
 cord  
 cork  
 cotton  
 cough  
 country  
 cover  
 cow  
 crack  
 credit

**Pitman's New Era Shorthand**

crime  
 criminal  
 cruel  
 crush  
 cry  
 cup  
 current  
 curtain  
 curve  
 curved  
 cushion  
 cut  
 damage  
 danger  
 dangerous  
 dark  
 daughter  
 day  
 dead  
 dear  
 dearest  
 death  
 debt  
 decision  
 deep  
 degree  
 delicate  
 dependent  
 design  
 desire  
 destruction  
 detail  
 development  
 different  
 difference  
 differently  
 digestion  
 direction  
 dirty  
 discover  
 discovery  
 discussion  
 disease  
 disgust  
 distance  
 distribution  
 division  
 do  
 doing

dog  
 door  
 doubt  
 doubts  
 down  
 drain  
 drawer  
 dress  
 drink  
 driving  
 drop  
 dry  
 dust  
 ear  
 early  
 earth  
 east  
 edge  
 education  
 effect  
 egg  
 elastic  
 electric  
 electrical  
 electricity  
 end  
 endless  
 engine  
 enough  
 equal  
 equally  
 equalled/equaled  
 error  
 even  
 event  
 ever  
 every  
 everything  
 example  
 exchange  
 exchanged  
 existence  
 expansion  
 experience  
 expert  
 eye  
 eyes  
 eyeing  
 face

**850+ Basic English**

fact  
 fall  
 false  
 family  
 far  
 so far  
 farm  
 fat  
 father  
 fear  
 feather  
 feeble  
 feeling  
 female  
 fertile  
 fertility  
 fiction  
 field  
 fight  
 finger  
 fire  
 first  
 firsthand  
 firstly  
 fish  
 fixed  
 flame  
 flat  
 flight  
 floor  
 flower  
 fly  
 fold  
 food  
 foolish  
 foot  
 for  
 force  
 fork  
 form  
 application form  
 forward  
 fowl  
 frame  
 free  
 frequent  
 friend  
 from

front  
 fruit  
 full  
 future  
 garden  
 general  
 generally  
 generalisation  
 get  
 girl  
 give  
 given  
 giving  
 glass  
 glove  
 go  
 going  
 goat  
 gold  
 golden  
 good  
 govern  
 government  
 government official  
 grain  
 grass  
 great  
 greater  
 greatest  
 green  
 grey/gray  
 grip  
 group  
 growth  
 guide  
 gun  
 hair  
 hammer  
 hand  
 hanging  
 happy  
 harbour/harbor  
 hard  
 harmony  
 hat  
 hate  
 have  
 having  
 he

**Pitman's New Era Shorthand**

for he can	judge	make
head	jump	male
healthy	keep	man
hearing	kettle	manager
heart	key	map
heat	kick	mark
help	kind	trade mark
here	kiss	market
high	knee	married
history	knife	mass
hole	knot	match
hollow	knowledge	material
hook	knowledgeable	may
hope	land	meal
horn	language	measure
horse	last	meat
hospital	late	medical
hour	laugh	medicine
hourly	law	meeting
house	lead led	memory
how	leaf	metal
however	learning	middle
humour/humor	leather	military
I	left	milk
I am	leg	mind
ice	let	mine
iced	letter	minute
idea	level	mist
if	library	mixed
ill	lift	money
important	light	monkey
importance	like	month
impulse	limit	in the month
in	line	moon
increase	linen	morning
industry	lip	this morning
ink	liquid	mother
insect	list	motion
instrument	little	mountain
insurance	living	mouth
life insurance	lock	move
interest	long	much
invention	look	so much
iron	loose	muscle
island	loss	music
jelly	loud	nail
jewel	love	name
join	low	narrow
journey	machine	

**850+ Basic English**

nation
national
national affairs
natural
near
nearly
necessary
unnecessary
neck
need
needless
needle
nerve
net
new
news
night
nights
no
noise
normal
north
nose
not
note
now
number
numbered
numbering
nut
observe
observation
of
off
offer
office
oil
old
on
on the
only
open
operation
opinion
opposite
or
orange
order
in order to

**Pitman's New Era Shorthand**

in order that	porter	reading	school
organise	position	ready	schooled
organisation	possible	reason	science
ornament	it is possible	receipt	scissors
other	pot	record	screw
out	potato	red	sea
oven	powder	regret	seat
over	powders	regular	second
own	power	regularly	secret
owner	present	relation	secretary
ownership	price	religion	see
page	print	represent	seen
pain	prison	represented	seed
paint	private	representative	seem
paper	probable	representation	selection
parallel	probably	request	self
parcel	probability	respect	self-respect
part	process	respective	self-confidence
in all parts	produce	responsible	send
past	production	responsibility	sent
paste	productive	responsibilities	sense
payment	profit	rest	separate
peace	property	reward	serious
pen	prose	rewarded	servant
pencil	protest	rhythm	sex
person	public	rice	shade
personal	publish	right	shake
personnel	published	ring	shame
physical	publication	river	sharp
picture	publisher	road	sheep
pig	pull	rod	shelf
pin	pump	roll	ship
pipe	punishment	roof	shirt
place	purpose	room	shock
plane	for this purpose	root	shoe
plant	push	rough	short
plate	put	round	shut
play	quality	rub	side
please	question	rule	sign
pleasure	quick	run	silk
pleasurable	quiet	sad	silver
plough/plow	quite	safe	simple
ploughed/plowed	rail	sail	sister
pocket	rain	salt	size
point	range	same	skin
poison	rat	sand	skirt
polish	rate	say	sky
political	ray	said	sleep
poor	reaction	scale	slip

**850+ Basic English**



